



TOWN OF BEAUX ARTS VILLAGE

PLANNING COMMISSION

MINUTES

November 20, 2008

Scott

Present: Acting Chairperson Karen Scott, Commissioners Scott Harpster, and Gordon Roberts

Excused: Commissioners Jake Donoghue and Dennis Casey.

Staff: Deputy Town Clerk Angela Kulp and Town Planner Mona Green

Guests: None

Acting Chair Scott called the meeting to order at 7:32pm.

Minutes: Commissioner Roberts moved to approve the October 16, 2008 minutes as written. Commissioner Harpster seconded. Vote: 3 For, 0 Against. Motion carried.

Deputy Clerk Kulp shared with the Commissioners that Commissioner Casey's term expires at the end of December. He has served on the Planning Commission for nine years and wishes to step down upon his term's expiration. Upon inquiry of any suggested nominees, Commissioner Harpster recommended resident Jeff Jochums for the position. Acting Chair Scott moved we also open up the vacancy to all residents in the next newsletter for any other interested parties; Commissioner Harpster seconded. Vote: 3 For, 0 Against. Motion carried. Deputy Clerk Kulp will advise Mayor Rose and put a vacancy notice in the December newsletter.

OLD BUSINESS: Town ROW

The Commissioners reviewed the drafted Town ROW Ordinance with Planner Green. Acting Chair Scott raised a concern that driveway access and parking should be from the Street ROW, not Path ROW, to keep paths and trails as natural as possible. The other Commissioners agreed. Ms. Scott noted an encroachment is an encroachment, regardless of whether the ROW is in the paved street or known path, and no matter what the encroachment is, be it pavers, plants, rocks, etc.

Planner Green shared a concern of Councilmember Clemett's, that ROW landscaping can not always be restored to its original state because the Town doesn't want laurel, holly, ivy or other invasive species to be planted. The Commissioners agreed and noted we already mentioned these invasives in the draft so the Ordinance will state restoration is required to be in compliance and accordance with the tree code.

Commissioner Harpster suggested limiting the driveway access to twenty feet in width, which the other Commissioners agreed with to amend the drafted ordinance. Commissioner Roberts asked if pavers and gravel would both be allowed, as he noticed

only gravel was listed in the original draft in section 4.1.5. After some discussion about wording, the Commissioners agreed that one pervious parking space would be acceptable in the Town Street ROW and noted pavers and gravel are usually both considered pervious.

Commissioner Harpster raised a question about landscape rocks possibly being allowed, as the original draft had prohibited rocks altogether. After some discussion, the Commissioners agreed to amend the Ordinance to include some two-man rocks in landscaping the Street ROW but limit their location by five feet from the edge of the street.

Planner Green reviewed the list of amended changes she will make to the drafted Ordinance, including eliminating the definition of the word "pavement". "Pavement" did not appear in the Ordinance language and therefore its definition was unnecessary. The Commissioners also agreed with Planner Green's plan to revise the drafted Ordinance in the next week with the amended changes made tonight. Ms. Green will also confirm in the next week with the town attorney that a public hearing is not required at the Planning Commission level.

Acting Chair Scott moved to pass the drafted Ordinance with said amendments onto the Council now, provided we do not need a public hearing first. Commissioner Harpster seconded. Vote: 3 For, 0 Against. Motion carried.

Adjourn: Acting Chair Scott moved to adjourn the meeting and Commissioner Roberts seconded. Meeting adjourned at 8:56pm. Vote: 3 For, 0 Against. Motion carried.

Next Meeting: The Planning Commission has met the required nine meetings for the year and has finished business for the Council on Trees and ROW. The Planning Commission looks forward to finishing the rebuild/remodel definition changes in 2009. The next meeting is Thursday, January 15, 2008 at 7:00pm at Commissioner Harpster's home.

Respectfully submitted,

Angela Kulp
Deputy Town Clerk